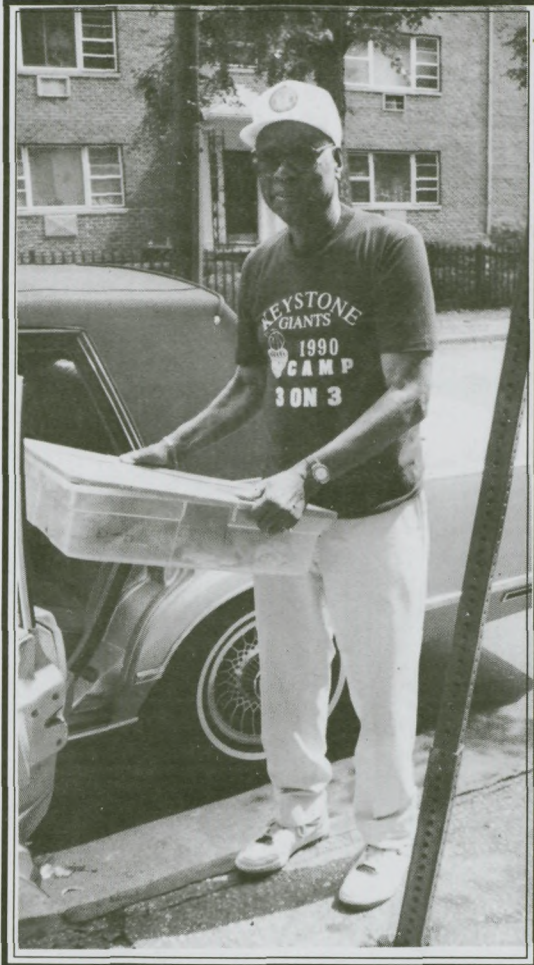


## *"Mr. Donut Man"*



If you see a contagious smile or hear a hearty laugh- you know it must be Mr. Kendall on his way into our office with the donut delivery. More than five years ago, Sr. Helene, (a social worker here at that time) asked Mr. Kendall one day to pick up the donuts at Dunkin Donuts...and he has been doing it ever since! "Mr. Donut Man", as the children call him, volunteers two or three times a month and it has been a great help to us and the residents who receive the donuts.

Born and raised in North Carolina, Mr. Kendall graduated from high school and attended Smith University in Charllotte on a Basketball Scholarship. When his mother died, he left college, worked for awhile and eventually joined the United States Navy. It was after the service that Mr. Kendall moved to Newark to be near his sister on Barclay Street. He worked on the Railroad Freight Trains in Newark and New York, and at Swift Meat Market in Kearney before retiring in 1974.

Although retired, Mr. Kendall continues to be involved in many activities. He is active in the American Legion, a Sr. Citizen Group in Newark, his church and the Disabled Veterans. He has also been a Building Captain at D-H for many years.

Athletics and sports have been a very important part of his life. He is an avid fan of the NY Giants, the Yankees and the Knicks. He drives to the Meadowlands whenever

he can to meet friends at the games and he looks forward to those tail gate parties!

Mr. Kendall has lived here for 30 years and has seen many changes in this area. He fondly remembers the park - playing softball and basketball with friends. At quiet times, he recalls how delightful it always was to just sit on the park bench and reflect on the days' activities.

Mr. Kendall is a good neighbor, willing to help whenever he can. He enjoys people (never lost for words) and being involved in worthwhile activities. He is somewhat of a jokester and enjoys a good laugh (and so do those around him). As he looks back on his life he is very grateful and has no regrets. "I have been blessed with a good life. Life is what you make it." To him education is the key to everything and he shares some advice with the younger generation: "Stay in school and get an education-get all you can get. You can't get enough of education."

We thank you Mr. Kendall for your service to the Community of Douglass Harrison, for your light heartedness and generosity, for your hearty laugh and for your wonderful smile.

Sister Lucinda Borders, FSP

**LIFE IS A CHALLENGE...MEET IT!**



# MANAGEMENT NOTES

## "DID YOU KNOW"

By Ray Brown

### Management's effort to keep residents informed of on-going projects

**Intercom System** Major electrical renovation of all building intercom systems has been completed. Repairs due to violation is now underway.

**Entry Door Locks** Six (6) building entry locks are now under repair due to vandalism after delays caused by part shipment problems.

**Roof Repairs** Two (2) buildings have been identified as needing extensive roof repairs. Two (2) bids have been received which are now being evaluated. Work will commence upon appropriation of funds.

**Stairway Painting** Program to scrape and paint stairway landing ceilings now under way.

**Stairway Window Screen** Maintenance is now evaluating the replacement of the stairway window screens with an alternate material (other than aluminum) as the existing units are being stolen. We expect to commence installation between October 15th and 30th.

**Window Guards** Mgmt will forward questionnaire to residents requesting their response to installing window guards in their units. Residents will receive forms for response before the end of October.

**Life Safety Inspection** Maintenance will conduct a safety inspection, as required by the state, on a soon to be scheduled Saturday morning. Notification will be forwarded to residents before the end of October.

**Apartment Re-Painting** Mgmt. is now in the process of formulating a program to commence the repainting of apartments. Mgmt. will notify residents of the program implementation and requirements.

**Trash Receptacles** The exterior trash dumpsters are now being replaced, at the direction of Mgmt. with larger units to alleviate overfilling, smells, and the attraction of rodents. The trash areas will be cleaned first thing every morning, Monday thru Friday.

**Mailbox Repairs** Mailbox repair and renovation contractors have reviewed the damage caused by vandalism to many units within some buildings. Mgmt. is now reviewing their bids in preparation of awarding the work as soon as possible.

**Vacant Apartments** Mgmt. has instituted a program through Maintenance where by all vacant, renovated, locked-out and skipped units are boarded up and locks changed to prevent vagrancy.

**Exterior Beautification** As part of an overall building exterior upgrade program implemented by Mgmt, all building entry doors, basement doors and windows are now being painted. Mgmt. will contact the city of Newark to expedite the replacement of all missing and dead trees along the curbs around all buildings

### Maintenance Work Order

**(Quality Control)** Mgmt has implemented a revised system of work order internal quality control, which will afford residents the ability to report repair workmanship problems back to on site management office. Call from home or work to initiate repairs within their unit.

**On-Site Mgmt Office Hours-** Management has revised the existing daily office hours as follows:

- \* Monday-Tuesday 8:30AM-5:00PM
- \* Wednesday 9:00AM-7:00PM
- \* Thursday-Friday 8:30AM-5:00PM

As the office will be open until 7:00PM on Wednesdays,

you may select to use that day to:

- Make Rental Payments
- Inquire about Apartment Availability
- Set-up Appointments with Mgrs. Recertifications

If an advanced appointment is set with one of the section Managers to discuss a problem or situation, Management will ensure that person is available. If the resident fails to keep the appointment, the next meeting must be held during the day (8:30AM-5:00PM).

**Douglass-Harrison NEWS HIGHLIGHTS** is published monthly for the Douglas-Harrison Community of New Community Corporation.

**Social Services:** Sr. Kathy McGonigle, Sr. Lucinda Borders, Luisa Geronimo  
**Management:** Raymond Brown, Juan Ortiz, Ruperta Nazario, Robert Griffin, Stanley Elliott.



# MANAGEMENT NOTES

## "CRACKDOWN!!!"

By Ray Brown

**Management has made a commitment to strictly enforce the terms of your lease. This means that all residents who violate their lease by:**

- Causing chronic noise problems
  - Having pets
  - Creating unsanitary conditions
  - Having occupants who are not authorized to reside in the apartment, including relatives
  - breaking into units after being locked out
  - Causing damage to buildings and grounds
  - Causing damage to neighboring or lower apartment
  - Causing damage to apartments
  - Creating excessive hall and apartment traffic
  - Involved in drug trafficking and sales
  - Chronic domestic disturbances
  - Children drawing graffiti on surfaces
  - Failure to make rent payments as required
  - Violate terms of payment plans to clear rent arrangements
  - Install unauthorized equipment in their apartments
- will be prosecuted by the Landlord. There will be no exceptions.**

## "CASH PAYMENTS"

By Ray Brown  
Senior Property Manager

Under no circumstances, absolutely none, should any money, gifts or materials be given to any employee of NCC at Douglass Harrison in exchange for repairs, apartments assignments, keys, appliances, or any other equipment or service.

All instances of these occurrences should be reported to the Senior Property Manager for action. There are no exceptions to this rule.

All employees are required to wear their ID badges, displayed prominently, for resident identification.

All rent and payment plans money orders shall be made payable to:

Douglass Harrison Associates, L.P.

If you are asked to do otherwise, please contact the Senior Property Manager immediately.

## "HOLD YOUR COOKING GREASE"

By Ray Brown

Used cooking grease must be placed in containers and thrown out with your household garbage in the dumpsters.

Emptying grease into your kitchen sink, bathroom drains, or toilet do not clear the drain lines from the building before they cause a slow build up which eventually causes a solid blockage of the system.

These types of costs are eventually passed on to all residents in the form of rent increases due to increases due to increased maintenance cases.

## "PEST CONTROL....USE IT"

By Ray Brown

Management provides the services of a professional exterminator, at no cost, to all residents of Douglass Harrison Apartments.

Unfortunately, hardly anyone utilizes their services. No one will grant the technicians access to their apartment, but we continue to receive comments about roaches and ants!

I like to remind residents that pest control services are provided to each residents on the following days:

**2ND TUESDAY OF EVERY MONTH.**

**STARTING: 9:00AM**

**ENDING 5:00PM**

No Appointments! Technicians will start one end of property and work their way to the other end.





# SOCIAL SERVICE CORNER

59 Somerset A-1 623-6205/6233

*LIFE IS AN OPPORTUNITY....TAKE IT!*



As you can see we had great fun decorating our caps for the Street Festival Parade.

## ***BUILDING CAPTAINS MEETINGS***

There will be a building Captains Meeting on Wednesday, October 22, at 5:30pm at the office. This meeting is for both new and current captains.

## ***HALLOWEEN TREATS FOR CHILDREN***

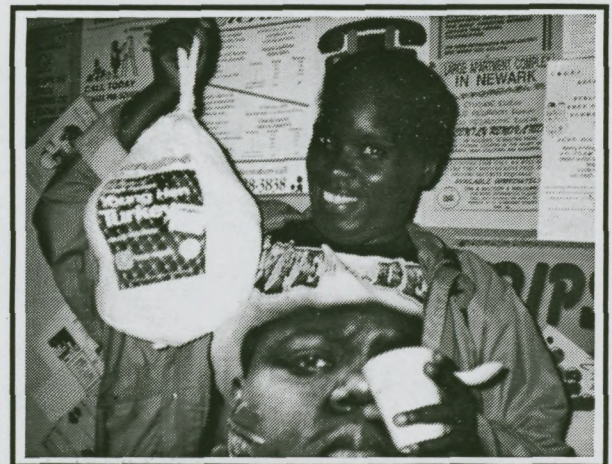
Come as you are: Ghost? Goblin? To our office for a Halloween Treat between 3:00pm-4:30pm, Friday October 31st.

## ***RESIDENT / MANAGEMENT / SOCIAL SERVICE MEETING***

Our monthly meeting will be October 21 (3rd Tuesday of each month) at 6:00pm in the Social Service Office. Look for the flyers for the Agenda. Come to the meeting and bring a neighbor.

## ***BROWN BAG MEMBERS***

Brown Bag Payment for this month is Tuesday, October 7 and Thursday, October 9. The Brown Bag is a program where residents pay a \$3.00 donation at the beginning of the month and receive groceries on the last Monday of the month. If you would like to be in this program and stretch your money, stop by and sign up. Brown Bag Pick - Up for October is Monday, the 27th 3:00pm - 4:30pm.



Diane Ward of Barclay Street was the winner of our September Mom and Dad Turkey Plus Raffle.

Congratulations Diane!

*LIFE IS A JOURNEY....COMPLETE IT!*



# SOCIAL SERVICE CORNER

59 Somerset A-1 623-6205/6233

## ***THE D-H NEWS HIGHLIGHTS -YOUR SOURCE OF INFORMATION***

We want to emphasize how important it is to keep you informed by reading your D-H News Highlights. We have heard a number of times "Nobody told me " or "I did not know". By reading our newsletter, you will not miss anything. This newsletter is our way of communication with you. It is written for you! Don't miss out!

### ***ATTENTION SENIORS***

Concerned Citizens is sending a nutritionist to us who will be visiting our seniors during the week of October 6. Please invite her in when she comes to your apartment, as she has important information that can help you.

Also, this group is sponsoring a Workshop on Wednesday, October 15 entitled "Slowing Down the Aging Process". The following questions will be answered at the Workshop:

- How can you help prevent Alzheimer's, stroke, and heart attack?
- Want more energy?
- Are vitamins necessary?
- Do you want to enhance your quality of life?

So...come to the Social Service Office Wednesday, October 15 at 11:00am for the workshop and a Free Blood Pressure Test


### ***D-H at NCC Parade and Street Festival***

We had a great time and wonderful participation at the annual parade and street festival. We had our biggest group ever representing Douglass Harrison - almost fifty men, women, and children. Many walked in the parade, some watch

and cheered, and all enjoyed the festivities. Thanks to all who came! Hope you'll join us next year! Hope those of you who didn't come will join us next September; it's a great chance to celebrate and be together.

**Douglass-Harrison NEWS HIGHLIGHTS • October 1997**



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nutritionist from Concerned Citizens to visit Seniors October 6, 7, 8, 9, 10			1	2 Black Issues Conference	3	4
5	6	7 Brown Bag Payment due	8 2:00pm Staff Mtg. 6:00pm Resident Planning Mtg.	9 Brown Bag Payment Due 8:30am Senior Public Forum at Norman Towers 3:30 Donuts	10 10:00am flu Shots for Seniors at 180	11 11:00am - 5:00pm Caribbean Fest at St. Rose
12	13	14 11:30am Senior Advisory Mtg. at St. Joe's	15 11:00am workshop on "Slowing Down the Aging Process"	16	17 8:30am Trip to Hallock's Farm (Weather Permitting)	18 8:00am Trip to Englishtown, NJ Performing Arts Center Opens
19	20	21 6:00pm Resident / Management / Social Services Mtg. 3:30 Donuts	22 2:00pm Staff Mtg. 5:30pm Building Captains Mtg.	23 10:00am Focal Point Mtg. at 140	24 National Boss Day United Nations Day	25 8:00am - 5:00pm Let's Make a Difference Day (Building Parks on Hayes Street)
26	27 3 -4:30 Brown Bag Pick up	28 11:00am Trip to the Olive Garden Restaurant	29	30 10:00am Sr. Fashion Show at Robert Treat Hotel 3:30pm Donuts 8:00pm Babyland Benefit Concert at N.L.P.A.C.	31 3 -4:30 Halloween Treat for D.H. Children	

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Sunday 7 am-8 pm

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